



Tour de Cure Event Manager Full Time

About Tour de Cure

Tour de Cure raises vital funds to support the boldest research, the most talented scientists and the ground-breaking projects that will have the biggest impact in the fight to cure cancer.

From humble beginnings in 2007, the Tour de Cure community has grown to become a national movement of thousands of people, riding, walking, and running to raise awareness and inspire support in the dream of a world without cancer.

About the Opportunity

This is an exciting opportunity for an Events Manager to join Tour de Cure.

In this role you will also manage and deliver a portfolio of physical fundraising events (runs, walks and cycles) where you will be involved in the logistics, relationship management and execution of events. You will inspire people in the community to raise funds for cancer grants in research, support and prevention and bring forward new ideas to grow the events program.

About the person

The ideal candidate will have 3+ years experience in event management. You will be someone who enjoys rolling up your sleeves to get the job done, are highly organized, detail orientated and can work autonomously. Previous experience of event management on the move and multi day events would be highly beneficial.

You must have a drive to work for a purpose driven organisation and demonstrate Tour de Cure's values; courage, achieve, respect, inclusive, nurturing, growing. You will be adaptable in all situations, calm under pressure and understand what it takes to get the job done.

Knowledge and Experience

- 3+ years experience as an Events Manager
- Proven experience in the delivery of end-to-end events
- Highly organised and detail orientated
- Previous experience of event management on the move and multi day events would be highly beneficial.
- Proven experience working with CRM systems and the Microsoft 365 including Teams, Excel, Word, Outlook and PowerPoint
- Strong written and verbal communication skills
- Ability to work autonomously and in a team
- A real passion for creating outstanding experiences that inspire communities

Application Process

Please apply as soon as possible as applications will be reviewed on an immediate basis. Email lisa@tourdecure.com.au.

Working arrangements

- Working in an empowered environment
- Purpose driven workplace
- Salary packaging
- Immediately embraced into a passionate community
- Play a role in finding a cure for cancer